

CISCO IP COMMUNICATOR CHEAT SHEET

It starts automatically or to start Cisco IP Communicator manually, go to the Windows Start Menu, then choose Cisco IP Communicator.



You will see the following screen,



There are 2 views of the phone you can use, Full or condensed. We recommend the condensed view.



Full View



Condensed View



<i>Navigation Shortcuts for Cisco IP Communicator</i>	
Keystroke	Action
Ctrl + D	Opens or closes the Directories menu
Ctrl + S	Opens or closes the Settings menu
Ctrl + M	Opens the voice message system
Ctrl + T	Toggles the Mute feature on or off
Ctrl + V	Pastes a name or phone number
Ctrl + Shift + A	Answers a call
Alt + F4	Closes Cisco IP Communicator
Enter	Dials a call
Esc	Hangs up a call
Page up	Increases volume for the current audio mode
Page down	Decreases volume for the current audio mode
F2 - F6	Activates softkeys 1 - 5
/ (with NumLk function enabled)	Activates the # key